

SWARM Board Meeting Minutes

Meeting date: November 10, 2008; Catrina Fish's house, 7:30pm

Board Members In Attendance: Maggie Graham, Catrina Fish, Craig Mountain, Linda Jarvis, Gidon Relin, Valerie Kanonchoff, Brian Corzilius [Quorum]

Visitors Present: none

Meeting called to order by the president (Maggie Graham) at approximately 7:40pm
The previous minutes were read by the secretary (Brian Corzilius) and approved

Financial report was presented by the treasurer (Linda Jarvis).

The debacle with changing signatures on the account at Washington Mutual was noted.

A motion was put forth to move the funds to Bank of Willits – approved (unanimous).

A motion was put forth to require two (2) signatures on all checks written – approved (unanimous).

Balances noted: \$1,145.14 (1st Gate), \$2,768.71 (2nd), \$2,008.63 (3rd); total = \$5,922.48

No outstanding bills known.

The formula for shared billing (insurance, mailings, etc.) used is 17, 17 and 66% (1st->3rd gate respectively).

Outstanding balance owed by members is \$84,086.36. We also have \$16,535.98 prepaid by generous members. Given a cash balance of \$5,922.47 this means we are negative by \$10,613.51 (cash - prepaid, as technical obligation).

In order to help with collecting the outstanding balance, Linda will get an updated account balance list from the accountant and Brian will sort by 1) address and 2) descending balance owed, by gate, for distribution to the BMs of the respective gates. This way when a property is up for sale (or if someone is engaged in conversation), the balance can be addressed

Road Maintenance. Catrina met with Dave Haendle over road conditions with respect to his taking over 1st and 2nd Gate maintenance, in addition to his traditional 3rd Gate duties. Valerie asked if Dave was licensed and insured as a contractor. It was stated that he is not, but that such concerns were probably not relevant since 1) he is a resident and 2) he is maintaining existing roads, not building new ones. Dave offered a rate of \$80/hour.

Signage. Maggie provided information stemming from the Firesafe council regarding the purchase of road signs for the Gates. The signs are necessary for SWARM members to become part of the fire district IF it becomes available and IF SWARM members chose. Caution was expressed over independent decisions since the Firesafe newsletter seemed to indicate that SWARM BMs had already approved such signage. The signage itself was discussed and it was felt that such signage should be limited only to road indicators, placed at road intersections. Also discussed was the costs (approximately \$60-80 per post with 2 signs mounted and placed in concrete), with a total for the signs / placement selected by the Firesafe group being \$606.4x. It was decided that a subcommittee work with the Firesafe council to solidify the signage with the following constraints: 1) they are limited to street indicators and 2) they are limited to major intersections and 3) that the cost be limited to \$620 total. Maggie (1st/2nd Gate) and Brian (3rd Gate) would function in this capacity and report back at the next meeting.

SWARM Questionnaire. Gidon presented a sample questionnaire to be mailed to the community to 1) update residential status and 2) to call for comments and suggestions to help guide the board. It was felt that the residential status portion need only be sent to those currently listed as non-residents. Further, the questionnaire should be enhanced to hopefully increase responses. Lastly, that the Deering sheet (working directives for the association) Maggie requested, be held until a later mailing, leaving only the 'SWARM Responsibilities' sheet as an enclosure. Gidon and Brian were selected as a sub-committee to prepare the questionnaire and general mailing, with Catrina and Linda to do the envelope stuffing and mailing.

The next meeting will be held January 12th at Maggie Graham's house, 7 pm.

The meeting was adjourned at approximately 10pm.

Minutes recorded by Brian Corzilius

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