

## **SWARM Board Meeting Minutes**

**Meeting date:** March 15, 2011; Catrina's, 7:00pm

**Board Members in Attendance:** Linda Jarvis, Brian Corzilius, Doug McHart, Catrina Fish, Valerie Kanonchhof and Craig Mountain (Brad Sears absent due to weather).

**Visitors Present:** none

The purpose of the meeting was to catch up on individual Gate's activities and issues.

**Minutes.** The minutes for the January 2011 meeting had been previously distributed via email and no changes had been put forth. The minutes were not reviewed at this meeting.

**Financial Report.** The current account balances as follows: 1<sup>st</sup> Gate: \$4167, 2<sup>nd</sup> Gate: \$2991, 3<sup>rd</sup> Gate: \$4363. These balances do not reflect work in progress (not yet billed), nor pending general obligations (mailings, etc.). A request was made once again to get all bills turned in to the Treasurer in a timely manner.

**Attorney Communications.** Catrina was brought up to date on attorney discussions, including the SWRCB issues, that took place while she was away.

**Member Communications.** The discussion focused on recent requests (by Association members) to individual Board members for meetings and the need to have a clear representation of such member issues so the Board can make informed decisions.

It was agreed that all issues of importance will be requested to be made in writing to the Board to ensure that a record can be maintained over concerns expressed. If a meeting is deemed necessary, based upon the written communication from the Association member, it will be setup by the Board (with minutes to be recorded). Responses to submitted written communications, when necessary, will be by the Board, based on quorum agreement, in writing. Private / informal meetings or conversations between individual Board members and general Association members are continued to be considered as personal communications.

All present agreed to verbiage placed on the website: "**All important communications to the Board should be written to ensure proper review. Unless written and signed by the Board, communications from individual Board members are person-to-person.**"

### **Next Meeting.**

The next meeting was not scheduled but will probably occur in May to plan for billing, prepare the appeal for ballot candidates, as well as to begin discussions towards the annual meeting.

The meeting was adjourned at approximately 8:30pm.

**Minutes recorded by** Brian Corzilius

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